



City of Wykoff

Community Center Rental Agreement

Today's Date _____

Name of Renter: _____

Address: _____

City: _____ State: _____

Zip _____

Phone Number: _____

Date of Rental: _____ Time: _____

South Side North Side Whole Hall Dance

The following must be completed before you leave as the hall may be rented for the next day. We are not responsible for anything left in the hall.

Please clear all your tables and the counters.

Please do all of the dishes and put them back in the proper place.

Please remove all decorations.

All debris must be picked up.

All tables and chairs that were not out when you arrived must be put back where they were gotten from.

If alcohol is going to be served, we require an Event Rider from you Homeowners insurance.
(Please attach copy of rider)

Website: Yes No

Dep. Check Returned Shredded

Deposit Ck# _____

Dep. Returned Date: _____

Payment Ck # _____

Total Cost \$ _____

Renter's Signature
